



Google 101: Drive & Docs

PD Session From the BVSD Ed Tech Team

Presentation Link:

<http://tinyurl.com/BVSDgooglebasics>

Welcome!

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Introductions

Log in to your Chromebook/laptop

First time on a Chromebook?

Click 'add user', enter your credentials, choose/take a pic.

Accept 'AUA' screen

Need help? We are here!



Welcome!

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<http://tinyurl.com/BVSDgooglebasics>

Sign-in Form- <http://goo.gl/forms/tclQprlISu>

Sign-in Spreadsheet- <https://docs.google.com/spreadsheets/d/1jX-H30Qg8P1PfVjMjGJ1JP0bwn7jizZW6Lfqq99mB1w/edit?usp=sharing>



Google 101: Google Drive & Docs

Objectives

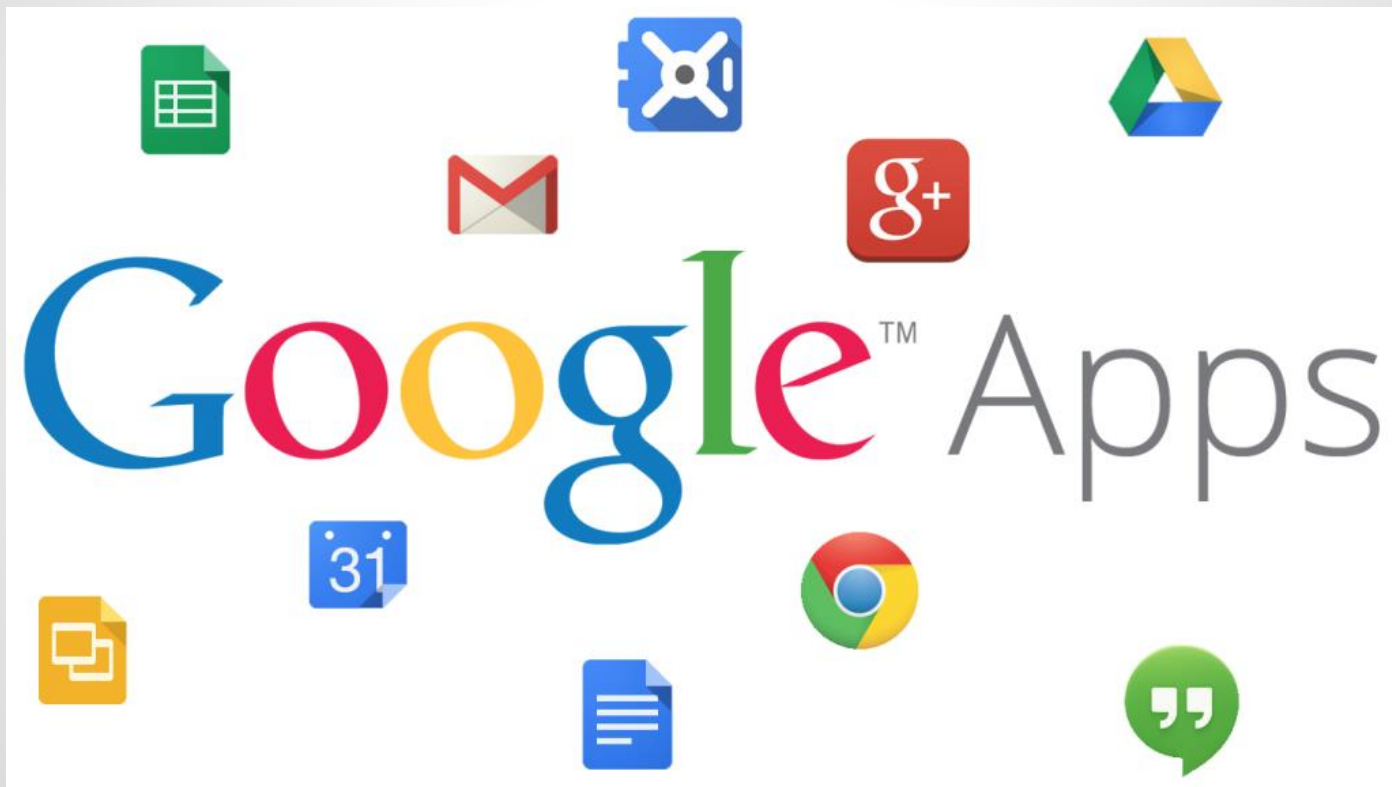
Examine, understand and practice the use of Google Drive and Docs

Create an application/use of Drive/Docs to share at the the end of our session today

Connect your work today to [The Success Effect](#)



Google 101: What's the Difference?



Google 101: Google Drive

Why Google Drive?



Google 101: Google Drive

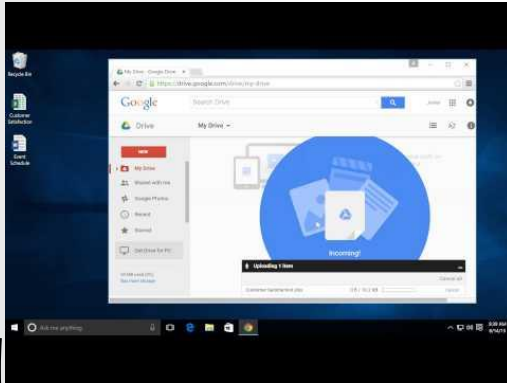
Why Google Drive?

Turn and Talk: What types of files would you keep on your Google Drive?
Can you think of any files you'd like to access across multiple devices?

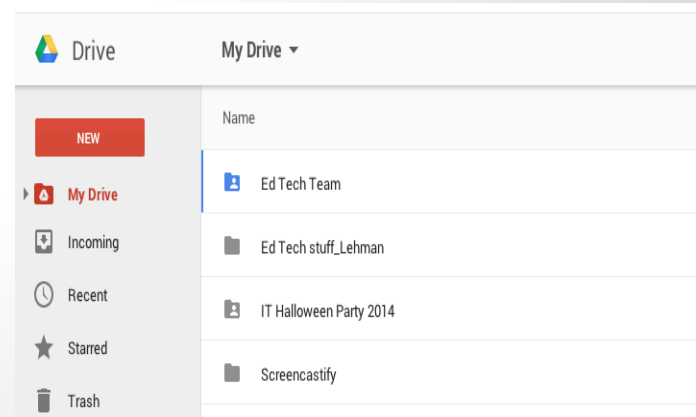


Google 101: Google Drive

Organizing your drive - Fit your style



Let's Play



Navigate to Your **Google Drive**: 3 Ways

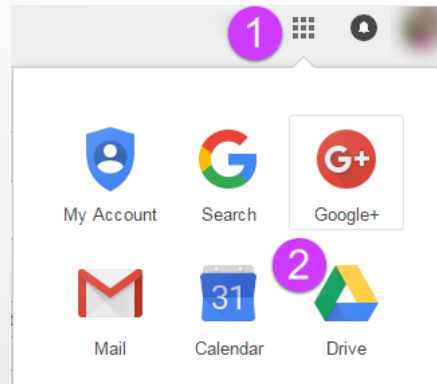
In a web browser

Go to
drive.google.com



From your Gmail

Click the Apps grid
Click the Drive icon



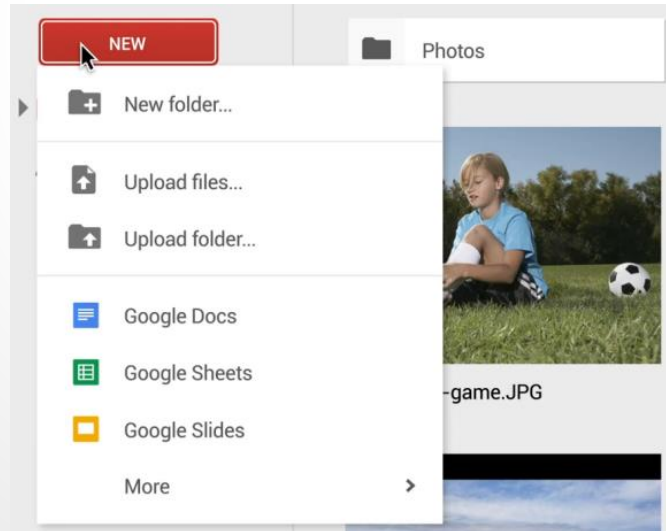
From a Chromebook

Click the magnifying glass
Click the Drive icon



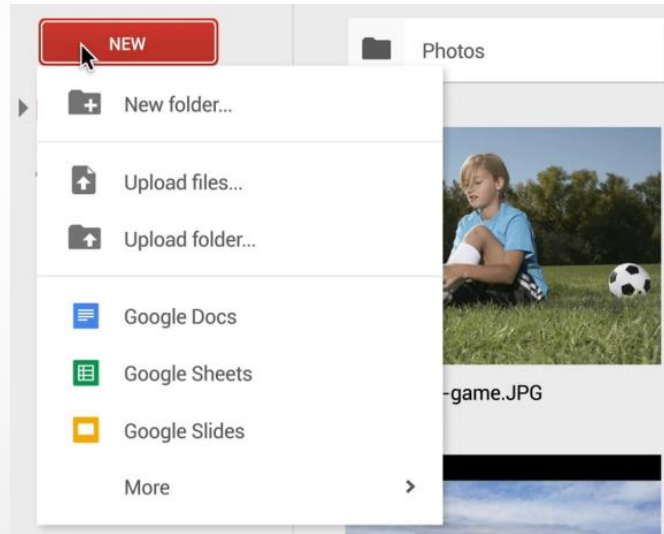
Now that you're in Google Drive...

Click the red New button, then Google Slides, Docs, Sheets, etc...



Google 101: Google Drive

Uploading your files



Google 101: Google Drive

Save photos, access from anywhere

Google Drive App



Google 101: Google Docs



What can you use Google Docs for?

Individual docs in the cloud

Collaborative docs

Templates

[team agenda](#)

[newsletter](#)

Let's Play!



Final Steps

Your questions?

Resources

Google for BVSD Educators site:

Resources for [Drive](#) and [Docs](#)

[Google Drive & Docs](#)- videos and guides

